

**SAN JUAN COUNTY MUNICIPAL CODE  
CHAPTER 2.48 - EMERGENCY MANAGEMENT COUNCIL**

**Sections:**

**2.48.010 Created.**

**2.48.020 Department of emergency services.**

**2.48.030 Appointment of director.**

**2.48.040 Duties of director.**

**2.48.050 Annual meeting.**

**2.48.060 Fund established.**

**2.48.070 Sharing of expenses.**

**2.48.080 Operational responsibility.**

**2.48.090 Local emergency planning committee.**

**2.48.100 Disaster declarations.**

**2.48.110 Director of emergency services – Authority.**

**2.48.010 Created.**

**An emergency management council is created, to be composed of the mayor of Friday Harbor and the chair of the board of County commissioners, and to be known as the San Juan County-Friday Harbor emergency management council (EMC), all under the authority of Chapter 38.52 RCW. (Ord. 9-1998 § 2)**

**2.48.020 Department of emergency services.**

**A local organization for emergency services is created, to be called the San Juan County-Friday Harbor department of emergency services. (Ord. 9-1998 § 3)**

**2.48.030 Appointment of director.**

**A director of the department of emergency services shall be appointed by the emergency management council. The director shall have the direct responsibility for the administration and operation of the department,**

subject to the direction of the emergency management council. (Ord. 9-1998 § 4)

#### **2.48.040 Duties of director.**

The director shall be empowered and directed to:

**A. Prepare emergency plans and programs for San Juan County, in accordance with the state emergency plan and program.**

**B. Manage the emergency services organization for the County.**

**C. Represent the emergency organization of this County in all dealings with the public and public and private agencies pertaining to emergency services and disasters. (Ord. 9-1998 § 5)**

#### **2.48.050 Annual meeting.**

The emergency management council shall meet at least once per year. The meeting date shall be agreed upon by the members of the council. (Ord. 9-1998 § 6)

#### **2.48.060 Fund established.**

A special pool of funds, to be administered through the San Juan County treasurer, is established which shall be known as the San Juan County-Friday Harbor emergency management fund, into which all funds budgeted by the County and the town of Friday Harbor for such joint organization and operation shall be deposited and out of which shall be paid all expenses thereof in accordance with the provisions of Chapter 36.22 RCW. This funding is intended for normal operating costs of the department, and is not intended to be used for operating costs during emergencies. (Ord. 9-1998 § 7)

#### **2.48.070 Sharing of expenses.**

The budget for the department shall be set by the emergency management council at the annual meeting. The County and the town of Friday Harbor shall contribute on a fair and equitable basis as determined by the emergency management council. Said budget shall be subject to the approval of the board and the town of Friday Harbor council. In the event that an equitable sharing of expenses cannot be agreed upon, the Washington State Emergency Management Council shall decide upon the division of costs, in accordance with RCW 38.52.070. (Ord. 9-1998 § 8)

#### **2.48.080 Operational responsibility.**

The operation of the department shall be conducted by the employees of the department, who shall be responsible to the director thereof, subject to the direction and control of the EMC. All employees of the department, including the director, shall be employees of the County, which shall exercise such legislative authority as may be necessary to effectuate such employment. (Ord. 9-1998 § 9)

#### **2.48.090 Local emergency planning committee.**

**A. A local organization is created for the purpose of planning for hazardous materials response in accordance with WAC 118.40.170 – 118.40.180. The local emergency planning committee serves an all-hazard planning function. The committee shall be composed of individuals appointed by the emergency management council. The LEPC shall include a representative of each of the following groups in accordance with WAC 118.40.160:**

- 1. San Juan County;**
- 2. Town of Friday Harbor;**
- 3. San Juan County sheriff;**
- 4. Department of emergency services;**
- 5. Fire departments;**
- 6. Emergency medical services/hospitals;**
- 7. Health department;**
- 8. Local environmental groups;**
- 9. Local news agency;**
- 10. Community groups;**
- 11. Local industry owner/operator.**

**B. And in addition shall include representatives from:**

- 1. Commissioner district No. 1 member-at-large;**
- 2. Commissioner district No. 2 member-at-large;**
- 3. Commissioner district No. 3 member-at-large;**

4. Public works;
5. Telephone utility;
6. Power utility;
7. Transportation. (Ord. 9-1998 § 10)

#### **2.48.100 Disaster declarations.**

The board of County commissioners bears responsibility for declaring a state of emergency in San Juan County. In the event the board of County commissioners cannot convene, an effort shall be made to contact the commissioners by telephone. A state of emergency may be declared by any one of the commissioners in the event they are not able to contact any other commissioners. In the event that no commissioners can be contacted, the following individuals are authorized to declare a state of emergency, subject to approval by the County commissioners at the earliest possible date:

- A. Director of emergency services;
- B. Emergency services coordinator;
- C. The highest ranking member of the San Juan County sheriff's department available. (Ord. 9-1998 § 11)

#### **2.48.110 Director of emergency services – Authority.**

In the event of a disaster, the director, or his or her designee, is empowered to:

- A. Make and issue rules and regulations reasonably related to the protection of life and property as affected by such disaster; provided, that the rules and regulations must be confirmed by the board of County commissioners at the earliest practical time.
- B. Obtain vital supplies, equipment and other such properties needed for the protection of life and property, and to bind the county for fair value thereof.
- C. Request emergency service of any County officer or employee, and to secure the aid of volunteers as needed.
- D. Requisition necessary personnel or material of any County department or agency. (Ord. 9-1998 § 12)

