

SAN JUAN COUNTY DEPARTMENT OF EMERGENCY MANAGEMENT

ESTIMATED DISASTER ECONOMIC INJURY WORKSHEET FOR BUSINESSES

Accurate responses to the questions below will assist in evaluating a request for an economic injury disaster declaration from the US Small Business Administration.

INSTRUCTIONS: Please complete this form, and print a copy for your records. You may then fax to 360-378-7125, attention **DEM**:

Name of Business: Type of Business:

Owner Details

Business Owner Mailing Address

Last Name Address 1
First Name Address 2
Work Phone: City State Zip Code
Home Phone:
Email:
Property Owner:
City State Zip Code

Street Address of Affected Business Same as Above

Address 1
Address 2
City State Zip Code

Dates of Damage

From: To:

Please note the exact dates that economic or physical damage occurred. Please detail below. For revenue figures, please be as exact as possible, and consult actual financial records to ensure figures match as closely as possible to final amounts.

What were your businesses' revenues during the affected damage period?

What were your businesses' revenues during that **SAME** period of the prior year?

Amount of business interruption insurance received or anticipated, if any:

Please provide a VERY brief explanation of what adverse economic effects the disaster had on your business:

How many people did you employ prior to disaster? How many did you employ after disaster:

If your business also suffered property damage, please answer the following questions:

Estimated dollar loss to: Real Property (Building), if owned:
Contents:
Insurance recovery expected or received for property:

Date Form Completed:

Thank you for taking the time to complete this form. If San Juan County does qualify for SBA assistance, applicants will be notified and additional requests for info and supporting documentation will be made.